Windows Phone Email Setup

The following steps are required to setup an IMAP account on a Windows Mobile phone.

1. Locate the Settings options from within your application menu
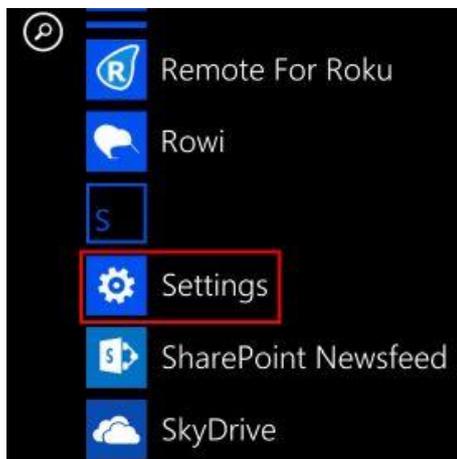
2. Select Email + Accounts
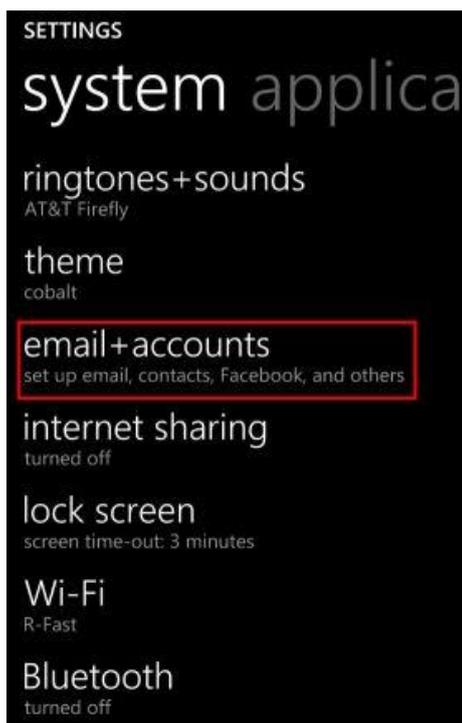
3. Select Add an Account

4. Select Other Account
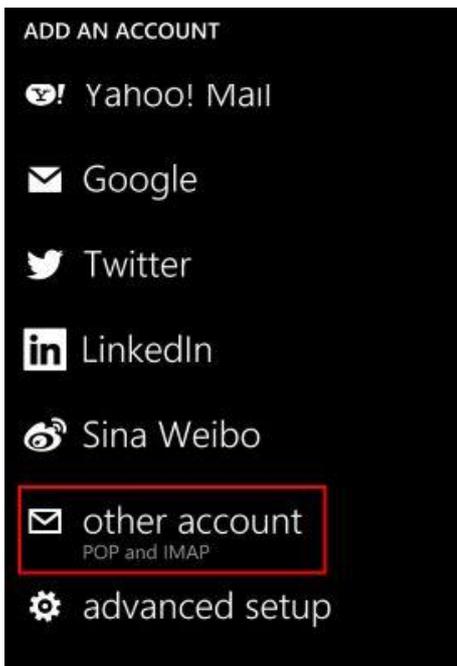
5. Enter your full email address and password for your account, then press the sign in button

6. The device may or may not be able to auto-detect your settings. If it does not, press the Advanced option on this screen

OTHER ACCOUNT

Email address
user@domain.com

Password
• • • • • • • •

☐ Show password

We couldn't find the settings for the account information you entered. Make sure the email address is correct, then tap Try Again. If you'd rather add the settings for this account manually, tap Advanced.

try again   advanced
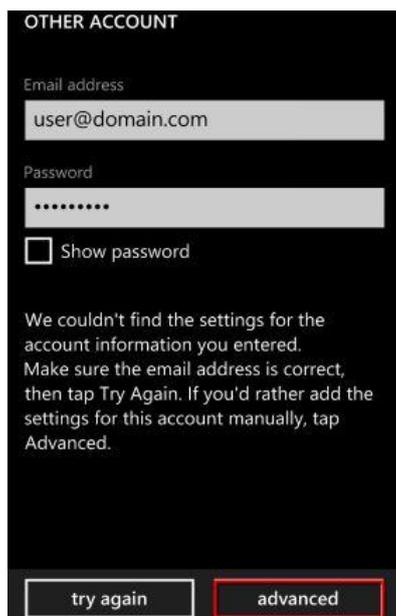
7. Add your desired Account name and fill in Your name. Then, use the following server settings:
(You will need to scroll down on this screen to see the additional fields)

Incoming email server: **secure.emailsrvr.com**
Account type: **IMAP4**
Username: *Your full email address*
Password: *Your email address password*
Outgoing (SMTP) email server: **secure.emailsrvr.com**
Outgoing server requires authentication: **Enabled**
Use the same user name and password for sending email: **Enabled**
Then, select sign in

INTERNET EMAIL ACCOUNT

User name
user@domain.com

Examples: kevinc, kevinc@contoso.com, domain\kevinc

Password
• • • • • • • •

☐ Show password

Outgoing (SMTP) email server
secure.emailsrvr.com

☑ Outgoing server requires authentication

sign in

INTERNET EMAIL ACCOUNT

☐ Show password

Outgoing (SMTP) email server
secure.emailsrvr.com

☑ Outgoing server requires authentication

☑ Use the same user name and password for sending email

advanced settings

sign in

8. This will complete your setup. You will see a new icon within your settings menu with the name of your new email account.